

2019

Information Packet & Artist Entry Form

Artists on Tap was created to give artists throughout the River Region a means to share their creativity and provide them with the opportunity to showcase their skills and talents, while giving young professionals a venue to connect and have access to the works of up and coming artists in the community.



ABOUT ARTISTS ON TAP

In 2011, *Artists on Tap* was created by seven individuals who noticed a disconnect between the artist subculture and young professionals and decided to bridge the gap by focusing on promoting art and culture in the community.

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APPLICATION DEADLINE and FEES

The artist **early** entry fee is \$20.00 (non-refundable) and due at the time of the application. All entry applications must be postmarked by **Friday, August 30, 2019**.

The artist **late** entry fee is \$30.00 (non-refundable) and due at the time of the application. All late entry applications must be postmarked by **Thursday, October 3, 2019**.

There is **NO** entry fee for high school students in grades 9th to 12th grades. All entry applications must be postmarked by **Thursday, October 3, 2019**. The Artists on Tap Committee will contact you to let you know if you have been accepted to showcase your artwork at the event. You must provide a copy of your current student ID.

The artist entry fee is \$10.00 (non-refundable) for current college students and due at the time of the application. All entry applications must be postmarked by **Thursday, October 3, 2019**. The Artists on Tap Committee will contact you to let you know if you have been accepted to showcase your artwork at the event. You must provide a copy of your current student ID.

We accept Visa, MasterCard & American Express. Payment may be paid by PayPal (including surcharge fee of 3% + \$0.30), certified check, or money order. We **WILL NOT** accept personal checks.*

**Surcharge fee refers to payment processing fees (PayPal, etc.).*

Certified checks and money orders should be made payable to **S.H.E. Agency** and mailed to:

S.H.E. Agency
ATTN: Artists on Tap
PO Box 240933
Montgomery, Alabama 36124

ENTRY REQUIREMENTS

1. Read the Artists on Tap Information Packet.
2. All artists must be 18 years of age or older. **This does not apply to middle school or high school art students selected to participate in the Artists on Tap event.**
3. Complete Artist Entry Form and submit non-refundable entry fee of \$20.00 or late entry fee of \$30.00. We accept Visa, MasterCard & American Express. Payment may be paid by PayPal, certified check, or money order. We **WILL NOT** accept personal checks. **There is NO entry fee for middle or high school art students. There is a \$10 entry fee for current college art students. Middle/High school and college students must provide a copy of their current student ID.** You can e-mail a copy of the student ID to Info@artistsontapmgm.com.
4. You can upload digital images of your artwork you wish to showcase on Artists on Tap's website OR use Google Drive/DropBox and send link to Info@artistsontapmgm.com.
 - a. If you don't have a Gmail or DropBox account, you can sign up for a free account at www.gmail.com or www.dropbox.com.
 - i. Be sure your folder/file name begins with lastname_firstname_AOT2019_Entry#. Example: Doe_Jane_AOT2019_1
 - b. If you upload your digital artwork on our website, send us an e-mail (Info@artistsontapmgm.com) to let us know so that we can confirm receipt of the submission.
5. Artists are permitted to submit up to 5 items to showcase at the event. If you would like to submit more than five items, **extra charges will apply.** Contact us at Info@artistsontapmgm.com for more information.

6. Complete the Artists Entry form at www.artistsontapmgm.com
 - a. This includes completing the Artist Biography & Artist Statement section. This will be reprinted and exhibited in Artists on Tap's program booklet.
7. Artworks will be accepted at Montgomery Museum of Fine Arts (One Museum Drive Montgomery, Alabama 36117) on the day of the event (Thursday, October 17, 2019) between 3:00pm to 5:00pm.
8. Tables and table cloths will be available to participating artists who wish to showcase their artwork on a table. Note that your table may be shared with another artist depending on the size of the artwork submitted.
9. Artists must provide their own easels for paintings since paintings will not be allowed to be hung on the walls.
10. Only work not previously shown in Artists on Tap events may be submitted.

TERMS AND CONDITIONS

1. Artists on Tap, S.H.E. Agency, Montgomery Museum of Fine Arts nor its officers, nor any receiving agent will be liable for loss, damage or theft of artworks submitted to Artists on Tap event. Insurance, if desired for shipping, exhibition, or any other reason, is the responsibility of the individual artist. Artists are responsible for securing artworks before, during, and after the official Artists on Tap event hours.
2. Obscene or offensive subject matter will not be permitted.
3. Artists on Tap reserves the right to remove any artist's artworks for any reason deemed necessary. Any artist removed from the Artists on Tap event will forfeit their Artist Entry fee as well as their eligibility to showcase their artworks at any future Artists on Tap event. Also, artist will be disqualified from any special award opportunity (if applicable).
4. Artists **WILL NOT** sell their artworks at the Artists on Tap event. This event was created to give artists throughout the River Region a means to share their creativity and provide them with the opportunity to showcase their skills and talents. However, we do encourage you to bring business cards

and other marketing materials to the event so that attendees can have your contact information to contact you after the event. *NOTE: If in violation of this, artist will be REMOVED from the Artists on Tap event and will forfeit their Artist Entry Fee as well as eligibility to showcase their artworks at any future Artists on Tap events.*

5. All artwork **must be original work produced by the artist**. Commercial reproductions of an artist's original work will be permitted. Artists on Tap will verify that all artwork submitted are original artworks of the applicant. If in violation of this, artist will be disqualified from special award opportunity (if applicable).
6. By submitting an Artist Entry Form, the artist warrants that the work does not infringe upon any other person's or entities copyright, trademarks, trade name or other intellectual property or proprietary right.
7. All artworks must be picked up at the end of the Artists on Tap event. A signed authorization from the artist must be presented by anyone other than the artist when picking up artwork.
8. By submitting artworks to this exhibition, the artist agrees to the conditions set forth on this entry form.
9. Artists on Tap and S.H.E. Agency reserves the right to photograph any or all works submitted for this event, for marketing, publicity and/or educational purposes.